

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting – 6:00 p.m. – February 28, 2011
Edison Middle School
75 William Street

FINAL AGENDA

- I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE
- II. NOTICE OF MEETING:
Please take notice that adequate notice of this meeting has been provided in the following manner:
 - A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on February 10, 2011.
 - B. That said notice was sent by regular mail to the West Orange Township Clerk and by e-mail to the Editors of the West Orange Chronicle and the Star-Ledger.
 - C. That said notice was posted in the lobby of the Administration Building of the Board of Education.
- III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF February 7 and 22, 2011 (Att. #1)
- IV. SUPERINTENDENT’S AND/OR BOARD’S REPORTS
 - A. HAP Students Black History Month Presentation
 - B. HAP Student Recognition – Knowledge Master Open
- V. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS
 - A. PERSONNEL
 - 1. Resignations
 - a.) Superintendent recommends approval of the following resignation(s):

Rebecca Martin, School Counselor, WOHS, for retirement purposes, effective 7/1/11

Christine Nesbitt, School Counselor, WOHS, for retirement purposes, effective 7/1/11

Jenna Cillo, Physical Education Teacher (maternity leave replacement), Liberty Middle School, effective 3/1/11

Thomas Shea, Guidance Supervisor K-12, for retirement purposes, effective 7/1/11

Kerry McLoughlin, Instructional Aide, Pleasantdale School, effective 2/28/11

Thomas O’Gara, Maintenance Worker, Buildings and Grounds, Disability Retirement, effective retroactive to 5/1/10

Gabriel Silveira, Substitute Custodian, Buildings and Grounds, effective 2/24/11

2. Appointments

- a.) Superintendent recommends approval of the following appointment(s) at the stipulated contractual rates:**

Gerard Drappi, Residency Investigator, Registrar’s Office, \$22.88 per hour, effective upon completion of paperwork (additional)

Ashley Fiory, Instructional Aide, Autistic, Pleasantdale School, BA-1, \$26,140, effective 3/1/11 (replacement)

Joseph Villone, Night Shift Custodian, Edison Middle School, Step 5, \$33,500 plus \$580 night differential, effective 3/1/11 (replacement)

Kimberly MacDonald, Instructional Aide, Autistic, Pleasantdale School, BA-1, \$26,140, effective 2/14/11 (additional – IEP driven)

Theresa Galati, Special Education Teacher, Mt. Pleasant School, maternity leave replacement, MA-1, at the per diem rate of \$256.28, effective 3/11/11-6/23/11 (replacement)

Students (2) to complete After-School Consumer & Life Skills Preparation Program under NCLB Title I Part A Neglected, for the period 3/1/11-6/30/11, at a cost of \$2,304 (Att. #2)

Jane Ryfa, Administrative Assistant, WOHS, to receive a stipend of \$2,351 for completing Option 1 for the National Association of Educational Office Professionals, effective retroactive to 1/1/11

Angela Gonzalez, Administrative Assistant, WOHS, to receive a stipend of \$2,351 for completing Option 1 for the National Association of Educational Office Professionals, effective retroactive to 1/1/11

Spring Sports Coaches for the 2010-2011 school year (Att. #3)

Teachers as instructors for the following: (Att. #4)

- **NJ ASK Preparation Programs for grades 3, 4 and 5, for the period 3/8/11-4/28/11, for a total cost of \$26,280**
- **NJ ASK Preparation Programs for grades 6, 7 and 8, for the period 3/7/11-4/28/11, for a total cost of \$30,660**

Co-Curricular appointment, WOHS, for the 2010-2011 school year:

- **Rescind Cecilia Ferrera, Lobby Display**
- **Appoint Heather Young, Lobby Display**

3. Leave(s) of Absence

- a.) **Superintendent recommends approval of the following leave(s) of absence:**

David Shiffer, Custodian, WOHS, medical leave of absence, effective 2/10/11-3/3/11

B. CURRICULUM AND INSTRUCTION

- 1. Recommend approval of Field Trip requests for the 2010-2011 school year (Att. #5)**
- 2. Recommend approval of West Orange Public Schools 2011 Summer Enrichment Program (Att. #6)**

3. Recommend approval of Board sanctioned WOHS Student Trip to China scheduled for June 2011.

C. FINANCE

1. **Recommend acceptance of Applications for Absence for School Business requests for Board of Education approval as per state mandate (Att. #7)**
2. **Recommend approval of the 2/28/11 Bills Lists: (Att. #8)**

| | |
|------------------------------------|------------------------|
| Payroll/Benefits | \$ 4,277,300.28 |
| Transportation | \$ 750,260.44 |
| Special Ed. Tuition | \$ 431,044.97 |
| Instruction | \$ 115,194.64 |
| Facilities | \$ 405,890.47 |
| Capital Outlay | \$ 62,059.20 |
| Grants | \$ 199,299.70 |
| Food Service | \$ 511,236.08 |
| Textbooks/Supplies/Athletics/Misc. | <u>\$ 141,257.56</u> |
| | <u>\$ 6,893,543.34</u> |

3. **Recommend approval of 2010-2011 Joint Transportation Agreement with South Bound Brook for the period 9/7/10-12/17/10, in the amount of \$7,559.24 (Att. #9)**
4. **Recommend approval of 2011 Band Camp User Agreement with Camp Weequahic for the period 8/18/11-8/23/11, in an amount of \$2,430 (Att. #10)**
5. **Recommend approval of proposal for Caldwell College to provide training series in Applied Behavior Analysis to Teachers/Aides at a cost of \$1,600 (Att. #11)**
6. **Recommend approval of Memorandum of Agreement Between Education and Law Enforcement Officials (Att. #12)**
7. **Recommend acceptance of mini-grant from Foreign Language Educators of New Jersey (FLENJ) to Redwood School in the amount of \$1,000 for the creation of cultural “magic boxes” (Att. #13)**
8. **Recommend approval of tuition and transportation for student for the 2010-2011 school year in the amount of \$19,999 as per the attached (Att. #14)**

D. REPORTS

- VI. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**
- VII. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on March 2, 2011 at the Administration Building.**
- VIII. PETITIONS AND HEARINGS OF CITIZENS**
- IX. ADJOURNMENT**

Public Agenda
Date: 2/28/11
Attachment # 2

**THE PUBLIC SCHOOLS
WEST ORANGE, NEW JERSEY 07052**

MEMORANDUM

DATE: February 24, 2011
TO: Dr. A. Cavanna, Superintendent
FROM: Terry Granato, NCLB/Title I Program Manager
SUBJECT: Agenda for Board Meeting

Recommend approval of appointment for 2 students to complete The After-School Consumer & Life Skills Preparation Program under NCLB Title I Part A Neglected. Scheduled dates and times requested are:

| | |
|--------------|---|
| Two Students | 2 days per week X 4 hours per day March 1, 2011 – June 30, 2011 (18 weeks) 36 days X 4 hours X \$8.00 |
|--------------|---|

Total costs will be paid from the following account:

NCLB/Title I / 20-231-221-106-16-84

**The Public Schools
West Orange, New Jersey**

**Title I/Basic Skills Improvement Program
After-School Consumer & Life-Skills Preparation
Neglected Student Program**

Program Location: Elementary Schools as assigned by R. Csigi, Director of Building and Grounds

Objective: To provide additional opportunities for our students to investigate the world outside and the world of texts with a rare intensity and purpose.

Program Description: The After-School Consumer & Life Skills Preparation Program will provide the following opportunities:

- Working in an environment where hands-on experiences will coincide with job expectations, routines, and organization.
- Services of a fulltime employee who will mentor each of the students and oversee daily routines.
- Collaboration of teachers and mentors on teaching consumer and life skills.

In the areas of Mathematics and Problem Solving, the focus of instruction will be on consumer science and creating a means for financial support beyond the school environment in meaningful ways. Students will generate their own ideas, use real products to investigate and model concepts and real-life situations, explain their understandings in writing, and display problem solving strategies.

This time will be used to effectively teach and mentor students in strategies that will assist them in mastering the skills that will prepare them for successfully achieving productivity in society.

Students: 2 students – Grade 12 and Grade 10

Length of Program: March 2011 – June 2011

Time: Two days per week
4 hours per day

Teachers: Provided by Educational Services

Mentors: Assigned custodial staff

Funding Source: NCLB/Title I Neglected Funds

Rate: \$8.00 per hour

RECOMMENDATIONS FOR 2011 SPRING SPORTS COACHES

STIPEND

Public Agenda

Date: 2/28/11

Attachment # 3

BASEBALL

| | |
|---|----------|
| Stephan Zichella, Head Coach, WOHS | \$10,682 |
| Jason Tiseo, Assistant Coach, (ood) | \$8,033 |
| Marc Lawrence, Assistant Coach, WOHS | \$8,033 |
| Pat Leonardis, Assistant Coach, Roosevelt | \$8,033 |

SOFTBALL

| | |
|-----------------------------------|----------|
| James Galioto, Head Coach, WOHS | \$10,682 |
| Keith Appello, Asst. Coach, WOHS | \$8,033 |
| Danielle Tracy, Asst. Coach, WOHS | \$8,033 |
| Anthony Vitale, Asst. Coach, WOHS | \$8,033 |

BOYS' TENNIS

| | |
|---------------------------------|---------|
| Jay Gitter, Head Coach, Liberty | \$6,047 |
| Carlos Perez, Asst. Coach, WOHS | \$4,688 |

SPRING TRACK

| | |
|---|----------|
| Joe Picataggio, Head Coach (ood) | \$10,682 |
| Jason Webber, Head Coach, Mt. Pleasant | \$10,682 |
| Frank Mc Sweeney, Asst. Coach, (ood) | \$8,033 |
| Kathy Holloman, Asst. Coach, WOHS | \$8,033 |
| David Vodofsky, Asst. Coach, WOHS | \$8,033 |
| Bridget Amirr, Asst. Coach, WOHS | \$8,033 |
| Flecia Blake, Asst. Coach, WOHS | \$8,033 |
| Pierpaolo Mancarella, Asst. Coach, WOHS | \$8,033 |

GOLF

| | |
|---|---------|
| Nick Galante, Head Coach (Pleasantdale) | \$6,047 |
|---|---------|

LACROSSE

| | |
|-----------------------------|----------|
| Brian Cohen, Head Coach | \$10,682 |
| Dave Perez, Assistant Coach | \$8,033 |

WEIGHT TRAINING

| | |
|---------------|---------|
| John Jacob | \$3,560 |
| Joseph Chango | \$3,560 |

ROOSEVELT MIDDLE SCHOOL

| | |
|----------------------------|---------|
| Softball – Jacqueline Marx | \$4,688 |
| Baseball – Frank Cozzolino | \$4,688 |

LIBERTY MIDDLE SCHOOL

| | |
|----------------------------|---------|
| Softball – William O'Toole | \$4,688 |
| Baseball – Chris Todd | \$4,688 |


The Public Schools
West Orange, New Jersey

Public Agenda

Date: 2/28/11

Attachment # 4

To: Dr. Anthony Cavanna, Superintendent

From: Donna Rando, Ed.D., Assistant Superintendent 

Date: February 2, 2011 (Revised 2/14/11)

Re: NJ ASK Preparation Programs for Grades 3, 4, and 5: Gregory, Mt. Pleasant, Pleasantdale, Redwood, and St. Cloud

The teachers listed below will be instructing the NJ ASK Preparation Programs for Grades 3, 4, and 5 from Tuesday, March 8, 2011 - Thursday, April 28, 2011 at the contractual rate of \$73.00/hour. Local money will fund the program at non-Title I schools.


| School | Instructor | Grade | Hours | Payment |
|--------------------|--------------------|--------------|--------------|----------------|
| Gregory | Lisa Belott | 3 | 6 | \$438.00 |
| | Joy Burnett | 4 | 6 | \$438.00 |
| | Colleen Craffey | 3 | 6 | \$438.00 |
| | Diane Lauterback | 5 | 6 | \$438.00 |
| | Joann Mace | 3 | 6 | \$438.00 |
| | Sue Madurski | 4 | 6 | \$438.00 |
| | Kristen Montalbano | 5 | 6 | \$438.00 |
| | Dineen Robinson | 3 | 6 | \$438.00 |
| | Patricia Rudy | 5 | 6 | \$438.00 |
| | Linda Ruggieri | 4 | 12 | \$876.00 |
| James Weidenborner | 5 | 6 | \$438.00 | |
| Mt. Pleasant | Melissa Balzano | 3 | 12 | \$876.00 |
| | Ali Fazzio | 4 | 12 | \$876.00 |
| | Liz Kinnealy | 5 | 12 | \$876.00 |
| | Jodi Lombardy | 5 | 12 | \$876.00 |
| | Jennifer Powers | 3 | 12 | \$876.00 |
| | Shari Ritter | 4 | 12 | \$876.00 |
| Pleasantdale | Anthony Carsillo | 3 | 12 | \$876.00 |
| | Doug Norrie | 5 | 12 | \$876.00 |
| | Amy Pacifico | 4 | 12 | \$876.00 |
| | Mallory Rapp | 5 | 12 | \$876.00 |
| | Carol Ruggiero | 3 | 12 | \$876.00 |
| | Cindy Spiegle | 4 | 12 | \$876.00 |

| School | Instructor | Grade | Hours | Payment |
|---------------|-------------------------|--------------|--------------|----------------|
| Redwood | Kristen Dunleavy | 4 | 12 | \$876.00 |
| | Eileen Lambert | 5 | 12 | \$876.00 |
| | Kathy Laszlo | 4 | 6 | \$438.00 |
| | Melissa Montanez | 5 | 6 | \$438.00 |
| | Jennifer Paull | 3 | 6 | \$438.00 |
| | Gerald Powers | 5 | 6 | \$438.00 |
| | Paul Stefanelli | 4 | 6 | \$438.00 |
| | Marianne VanCauwenberge | 3 | 6 | \$438.00 |
| | Kathleen Waldron | 5 | 6 | \$438.00 |
| Robin Zaroni | 3 | 6 | \$438.00 | |
| St. Cloud | Frank Auletta | 4 | 12 | \$876.00 |
| | Michele Clark | 5 | 12 | \$876.00 |
| | Lauren Landara | 5 | 12 | \$876.00 |
| | Jennifer Marchesi | 3 | 12 | \$876.00 |
| | Marybeth Olsinski | 4 | 12 | \$876.00 |
| | Michele Triano | 3 | 12 | \$876.00 |

C: Mr. M. Kenney
Ms. P. Simmons

*The Public Schools
West Orange, New Jersey*

To: Dr. Anthony Cavanna, Superintendent

From: Donna Rando, Ed.D., Assistant Superintendent 

Date: February 7, 2011

Re: NJ ASK Preparation Programs, Grades 6, 7, 8

The teachers listed below will be instructing the NJ ASK Preparation Programs for grades 6, 7, and 8 from Monday, March 7, 2011 - Thursday, April 28, 2011 at the contractual rate of \$73.00/hour. Local money will fund the programs.

Language Arts

| School | Instructor | Grade | Hours | Payment |
|---------------|---------------------|--------------|--------------|----------------|
| Edison | Kristen Azzato | 6 | 10.5 | \$766.50 |
| | Jennifer Blume | 6 | 10.5 | \$766.50 |
| | Sylvia Watford | 6 | 10.5 | \$766.50 |
| | Janet Wiggins | 6 | 10.5 | \$766.50 |
| | Kendal Zeigler | 6 | 10.5 | \$766.50 |
| Liberty | Rachel D'Andrea | 7 | 10.5 | \$766.50 |
| | Tamara Lynch | 7 | 10.5 | \$766.50 |
| | Patricia Richardson | 7 | 10.5 | \$766.50 |
| | Nancy Silva | 7 | 10.5 | \$766.50 |
| | Kimberly DeMeo | 8 | 10.5 | \$766.50 |
| | Patricia Richardson | 8 | 10.5 | \$766.50 |
| | Maryann Solimo | 8 | 10.5 | \$766.50 |
| Roosevelt | Amy McEntee | 7 | 10.5 | \$766.50 |
| | Ursula McGee | 7 | 10.5 | \$766.50 |
| | Kim Nunes | 7 | 10.5 | \$766.50 |
| | Aliki Sarlis | 7 | 10.5 | \$766.50 |
| | Randy Mason | 8 | 10.5 | \$766.50 |
| | Jaclyn Morgan | 8 | 10.5 | \$766.50 |
| | Aliki Sarlis | 8 | 10.5 | \$766.50 |
| | Alyssa Travaglia | 8 | 10.5 | \$766.50 |

Mathematics

| School | Instructor | Grade | Hours | Payment |
|---------------|--------------------|--------------|--------------|----------------|
| Edison | Albert Alston | 6 | 10.5 | \$766.50 |
| | Steven Brochstein | 6 | 10.5 | \$766.50 |
| | Jessica Corino | 6 | 10.5 | \$766.50 |
| | Daniel D'Elia | 6 | 10.5 | \$766.50 |
| | Cynthia DiGiovanna | 6 | 10.5 | \$766.50 |
| Liberty | Danielle Bridge | 7 | 10.5 | \$766.50 |
| | Todd Cohen | 7 | 10.5 | \$766.50 |
| | Shanna Fox | 7 | 10.5 | \$766.50 |
| | Sue Kolkka | 7 | 10.5 | \$766.50 |
| | Danielle Bridge | 8 | 10.5 | \$766.50 |
| | Todd Cohen | 8 | 10.5 | \$766.50 |
| | Shrina Patel | 8 | 10.5 | \$766.50 |
| Roosevelt | Laura Boyle | 7 | 10.5 | \$766.50 |
| | Lauren Peacock | 7 | 10.5 | \$766.50 |
| | Lauren Porter | 7 | 10.5 | \$766.50 |
| | Syreena Williams | 7 | 10.5 | \$766.50 |
| | Laura Boyle | 8 | 10.5 | \$766.50 |
| | Jennifer Cataldo | 8 | 10.5 | \$766.50 |
| | Lauren Peacock | 8 | 10.5 | \$766.50 |
| | Lauren Porter | 8 | 10.5 | \$766.50 |

C: Mr. M. Kenney
Ms. P. Simmons

The Public Schools
West Orange, New Jersey

Public Agenda
Date: 2/28/11
Attachment #/ 5

To: Dr. Anthony Cavanna, Superintendent
From: Donna Rando Ed.D., Assistant Superintendent *DR*
Date: February 15, 2011
Re: Field Trips

Please place the following on the next West Orange Board of Education Meeting Agenda under *Curriculum and Instruction*.

“Recommend acceptance of field trip requests submitted for Board of Education approval.”

See attached.

Thank you.

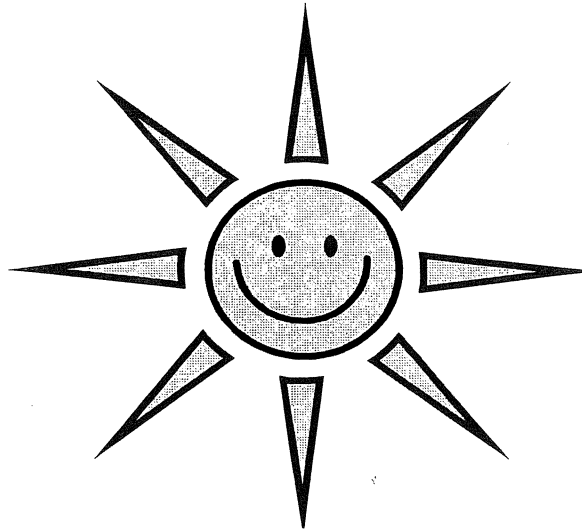
C: M. Kenney
P. Nicholais

**Field Trip Requests
February 28, 2011**

| School | Destination | Course/Grade | Teacher | Describe How Activity Relates to Curriculum | Transportation Cost | Source of Funds (i.e., District, School, PTA, Student Activity Account, Student) |
|------------|---|-----------------------------|-----------------|---|---------------------|--|
| Hazel | Edison Middle School | Grade 5 | Portuese | 6th Grade Orientation | \$225 | District |
| Hazel | NJ Marine Science Consortium Fort Hancock, NJ | Grade 2 | Pisciotta | Life Science Unit: Life in Water Habitats | \$630 | District |
| Redwood | Livingston Mall | Music | Perry | Community Service | \$410 | District |
| Redwood | Turtle Back Zoo | Science | Hecht | Habitats, living things, food chain | \$284 | District |
| Redwood | Edison Middle School | 5th Graders | Montanez | Orientation | \$158 | District |
| Washington | W.O. Library | Grade 1 | Bleeke | Library Cards | \$0 | District |
| WOHS | Livingston Mall | Musical/Drama students | VanDyke | Community Service | \$198 | District |
| WOHS | Pleasantdale School | Child Development | Tindall | Read Across America | \$0 | NA |
| WOHS | New Museum, NYC | AP Art | Krulik, LaPenta | View artist exhibit | \$330 | Students |
| WOHS | Essex County Courthouse, Newark | ESL Classes | Zaajjer | Speaker on fraud, tour of court, sheriff's office | \$297 | Students |
| WOHS | Rutgers University | Teen Pep Participants | Diaz, Moss | Teen Pep Conference | \$495 | Students |
| WOHS | Washington, DC | Junior Statesmen of America | Iannucci | Participate in debate competition | \$1,040 | Students |

WEST ORANGE PUBLIC SCHOOLS

Public Agenda
Date: 2/28/11
Attachment # 6



2011 SUMMER ENRICHMENT PROGRAM
June 28 – July 22, 2011
AT
WEST ORANGE HIGH SCHOOL

NEW EXTENDED DAY PROGRAM

**DETAILS AT THE END OF THE
BROCHURE!!!**

WEST ORANGE PUBLIC SCHOOLS

THE WEST ORANGE PUBLIC SCHOOLS

WELCOMES YOU TO THE 2011 SUMMER ENRICHMENT PROGRAM!

The West Orange Summer Enrichment Program offers musical, artistic, and academic experiences which develop creativity, intellectual skills, and performing talents. Students may select courses that suit their abilities and interests. Secondary aged students participate in more advanced performing ensembles and courses in advanced artistic and musical concepts, as well as sophisticated academic classes. Elementary aged students develop their basic musical, artistic, and academic skills. The Preparatory Division gives the student (entering grades 2 through 3) the opportunity to explore and discover a mix of musical, artistic, and fitness activities. The final concerts will feature many performing ensembles and a showcase of artwork. We are proud to serve the West Orange community in a rewarding, fun-filled summer.

GENERAL INFORMATION

- Any student entering grades 2-8, and a resident of West Orange, is eligible to attend the Summer Enrichment Program.
- This year, classes will meet at **West Orange High School, 51 Conforti Avenue** 8:30 AM – 12:15 PM, Monday through Friday.
- A full-time student will enroll in five, forty-five minute classes, while a part-time student may choose an instrumental ensemble course and an instrumental music lesson.
- **Schedules and the final bill will be sent home before June 17, 2011.**
- The registration form, non-refundable registration fee, final payment form and balance should be sent to:
Mr. Louis Quagliato, Supervisor of Fine Arts
West Orange Board of Education
179 Eagle Rock Avenue
West Orange, NJ 07052
- **Transportation cannot be provided by the Board of Education.**

It is recommended that students register as early as possible in order to receive the best possible course selection, as maximum enrollments have been established for all courses.

CALENDAR

Thursday May 27

Mail-in registration period ends. ****After this date, you can still register in person at 179 Eagle Rock Avenue until the first day of classes****

Friday, June 17

Final payment due

Tuesday, June 28

Classes begin

Tuesday, July 19

Prep Division concert

Wednesday July 20 and

Thursday, July 21

Final concert

Friday, July 22

Last day of school

THERE WILL BE NO CLASSES ON MONDAY July 4, 2011

TUITION

| | |
|--------------|---|
| \$365 | Tuition for full-time student which includes the non-refundable \$25.00 registration fee |
| \$135 | Tuition for part-time student (enrollment in instrumental music ensemble course and instrumental music lesson only) |
| \$ 30 | Daily guest fee |
| \$ 25 | Registration fee -This charge is non-refundable and is due with completed registration form. (This fee will be credited towards tuition.) |
| \$ 30 | Instrumental loan fee |
| \$ 25 | Discount for each additional family member enrolled as a full-time student in program. |

Financial aid, in limited amounts, is available to families experiencing economic difficulties.

Financial aid applications will be sent upon request by calling the office of the Fine Arts Supervisor at 973-669-5400, ext 20571. In order to be considered for financial assistance, all applications must be received by **May 6, 2011**

PTA scholarships are also awarded to students through each individual school. Students who wish to apply for a scholarship can obtain a form from their building's main office. **THESE FORMS SHOULD BE COMPLETED AND RETURNED TO THE BUILDING PRINCIPAL.**

COURSE DESCRIPTIONS INSTRUMENTAL MUSIC LESSONS

Open to and highly recommended for **students entering grades 4-8.** Small group lessons are offered. **Students selecting any of the lesson groups below ARE EXPECTED to select the corresponding ensemble.** (See *GUIDE* under *Performing Ensembles*)

| | |
|----------------------|--|
| "B" (Beginner) | courses are for beginners only |
| "INT" (Intermediate) | courses are for students with 1-2 years experience |
| "ADV" (Advanced) | courses are for those students with 3 or more years experience on their instrument. Be sure to also select a Band or Orchestra in which you may play your instrument |

| <u>Course</u> | <u>Number</u> | <u>Course</u> | <u>Number</u> |
|--|---------------|------------------------|---------------|
| Flute B | 100 | Trombone/Baritone INT | 113 |
| Flute INT | 101 | Trombone/Baritone ADV | 114 |
| Flute ADV | 102 | Percussion B | 115 |
| Clarinet B | 103 | Percussion INT/ADV | 116 |
| Clarinet INT | 104 | Guitar B | 117 |
| Clarinet ADV | 105 | Guitar INT | 118 |
| Saxophone B (<i>Entering 5th grade</i>) | 106 | Violin/Viola/Cello B | 201 |
| Saxophone INT | 107 | Violin/Viola/Cello INT | 202 |
| Saxophone ADV | 108 | Violin/Viola/Cello ADV | 203 |
| Trumpet/French Horn B | 109 | Oboe B | 204 |
| Trumpet/French Horn INT | 110 | Oboe INT | 205 |
| Trumpet/French Horn ADV | 111 | Oboe ADV | 206 |
| Trombone/Baritone B | 112 | | |

PERFORMING ENSEMBLES

- COURSE #300 CADET BAND (BEGINNERS):** Open to band instrument students entering grades 4-8 who are playing a musical instrument for the first time. Students will study basic music ensemble concepts and prepare for their performance at the final concert.
- COURSE #301 PREPARATORY BAND (INTERMEDIATE):** Open to students entering grades 4-8, with 1-2 years of instrumental experience. Students will rehearse and perform a variety of band repertoire suited for an ensemble with moderate experience. Music will vary in meter, style, and tempo.
- COURSE #302 SYMPHONIC BAND (ADVANCED):** For students entering grades 4-8 with 3 or more years of instrumental experience. A variety of band repertoire will be rehearsed and performed. Complex meter and style will be studied.
- COURSE #303 CADET ORCHESTRA (BEGINNERS):** Open to orchestral string instrument students (not guitar) entering grades 4-8 who are playing a string instrument for the first time. Students will study basic ensemble concepts and prepare for their performance at the final concert.
- COURSE #304 REPERTORY ORCHESTRA (INTERMEDIATE):** For orchestral string players (not guitar) entering grades 4-8 with 1-2 years instrumental experience. This group is for the developing string player. Basic ensemble techniques and concepts will be studied.
- COURSE #305 SYMPHONIC ORCHESTRA (ADVANCED):** For orchestral string players (not guitar) entering grades 4-8 with 3 or more years of instrumental experience. This orchestra is for the more advanced student. A variety of repertoire will be studied and performed and will feature upper position and advanced bowing work.
- COURSE #306 STAGE BAND:** For students entering grades 6-8 with 0-2 years jazz instrument experience.
- COURSE #307 JAZZ BAND:** For students entering grades 6-8 with 2 or more years jazz instrument experience. The Jazz Ensemble will rehearse and perform a variety of repertoire from the blues, swing, and be-bop eras.

GUIDE to selecting the ensemble which corresponds with the **Instrumental Music Lesson** classes.

Lesson Classification

"B" (Beginner)

"INT" (Intermediate)

"ADV" (Advanced)

Corresponding Ensemble

Cadet Band or Cadet Orchestra

Preparatory Band or Repertory Orchestra

Symphonic Band or Symphonic Orchestra

ART COURSES

- COURSE #400 **FUN WITH CRAFTS I:** For students entering grades 4-6. Explore the world of crafts! Students will use their imagination to develop and create several fun and creative arts and crafts projects. Emphasis will be placed on exploration and experimentation with candle making, casting from molds, sculpture, papermaking, and jewelry making.
- COURSE #401 **FUN WITH CRAFTS II:** For students entering grades 7-8. Explore the world of crafts! Students will use their imagination to further develop and create several fun and creative arts and crafts projects. Emphasis will be placed on candle making, mask making, castings from molds, sculpture, papermaking, and jewelry making.
- COURSE #402 **CERAMICS I:** For students entering grades 4-6. From hand-building with clay to the painted, baked and glazed art work, the student will study and perform each step.
- COURSE #403 **CERAMICS II:** For students entering grades 7-8. Advanced ceramic work takes place here, starting where Ceramics I ends.
- COURSE #404 **ART DESIGN I:** For students entering grades 4-6. Explore the world of design! Surface design will be explored through hands-on experiences in tie dying, printmaking, bookbinding and paper design. Young artists will express their creativity through study and practice. Students will take home functional finished projects.
- COURSE #405 **ART DESIGN II:** For students entering grades 7-8. Explore the world of design! Students will experience advanced exploration in surface design. The class will include tie dying, printmaking, bookbinding and paper design. Functional finished projects will be displayed and can also be taken home.
- COURSE #406 **PAINTING PLUS I:** For students entering grades 4-6. Come and journey through a multi-cultural painting celebration. Explore painting and related mixed media while learning about art from all over the world.
- COURSE #407 **PAINTING PLUS II:** For students entering grades 7-8. Older students will explore painting and related mixed media while learning about art from all over the world.
- COURSE #408 **FUN WITH CALLIGRAPHY I** For students entering grades 4-6. The ancient art of beautiful writing is introduced through stroke exercises for various alphabet types. As a final project, students work on creating stationary, memory books, a favorite poem, quote or phrase
- COURSE #409 **FUN WITH CALLIGRAPHY II:-NEW!** For students entering grades 7-8 this is a continuation of Fun with Calligraphy I. Students must have taken FUN WITH CALLIGRAPHY I as a prerequisite to enter this class. Emphasis is on creating artworks that combine lettering techniques with other art forms. Students will explore rubber stamping, collage, memory books, and mixed media sculptures.

THEATER ARTS

- COURSE #500 **INTRODUCTION TO DRAMATIC ARTS:** For students entering grades 4-6, basic acting and improvisation techniques are studied. Students will have ample time to “set the stage, stand in the limelight, and create a character.”
- COURSE #501 **ADVANCED DRAMATIC ARTS:** For students entering grades 7-8. Advanced acting and improvisation techniques are studied.
- COURSE #502 **MUSICAL THEATER:** For students entering grades 4-6. Students will produce a full scale musical play with acting, singing, and creative movement.
- COURSE #503 **ADVANCED MUSICAL THEATER:** For students entering grades 7-8. Students will produce a full scale musical play with acting, singing, and creative movement.

ACADEMIC

- COURSE #600 **COMPUTER I:** For students with 0-2 years of computer experience. Hands on experience with PC Windows XP computers. Students will be introduced to word processing and graphic design programs.
- COURSE #601 **COMPUTER II:** For students with 2 or more years of experience. Students will create projects using desktop publishing software and have opportunities to explore the Internet.
- COURSE #602 **COMPUTER III:** For students with four or more years of experience. Students will have individual opportunities to work with multimedia projects through the Internet.
- COURSE #603 **MATH QUEST I:** For students entering grades 4-6. Activities extend mathematical concepts including number patterns, shapes, geometry, logic puzzles, and problem-solving fun.
- COURSE #604 **MATH QUEST II:** For students entering grades 7-8. Students solve contest problems, explore geometry and art, tessellations and number theory, and investigate properties of special numbers and pairs of numbers.
- COURSE #605 **SCIENCE AND TECHNOLOGY I:** For students entering grades 4-6. Students will gain hands-on laboratory experiences. Environmental issues will be explored.
- COURSE #606 **SCIENCE AND TECHNOLOGY II:** For students entering grades 7-8. Students will study and explore today’s technological environment through hands-on activities. Topics such as energy, communication, and bio-related technologies will be explored.

COURSE #607 **SIBELIUS 2:-** This course is designed for advanced music students who would like to explore music writing and arranging using the Sibelius software. The course will provide a step by step approach to the use of Sibelius. Students will learn basic operations which enable them to copy, write or arrange music and produce musical scores.

FITNESS

*****NEW FOR 2011-COURSE #703ˀ*****

COURSE #700 **GYM JAMBOREE:** For students entering grades 4-6. Students will be provided with individualized fitness records (a task sheet or card) for each fitness component. They will work on such items as flexibility, abdominal strength, endurance, upper body strength, and cardiovascular development.

COURSE #701 **PHYSICAL FITNESS:** For students entering grades 7-8. Individual sports skills will be emphasized in order to further develop fitness conditioning soccer, and basketball.

COURSE #703 **BASEBALL/SOFTBALL FUNDAMENTALS:** Students entering in grades 4-6 will learn the fundamentals of baseball and softball with an emphasis on HAVING FUN!! Instruction will include catching, throwing, hitting, bunting, fielding and running the bases. Students will learn the basic strategies of America's Pastime through drills and games while developing athletic skills, speed and agility on the state of the art turf baseball field.

COURSE #704 **BASEBALL/SOFTBALL ADVANCED SKILLS:** Students entering in grades 7-8 will learn more advanced skills of baseball and softball. Instruction will seek to develop the higher level skills associated with catching, throwing, hitting, bunting, fielding and running the bases. Pending enrollment, students will be more engaged in strategies associated with playing the Game of Baseball and Teamwork!!.

DANCE

COURSE #800 **DANCE I:** For students entering grades 4-8 with no dance experience. This course contains today's popular music and dance steps with traditional styles, Broadway themes, and basic jazz technique.

COURSE #801 **DANCE II:** For students entering grades 4-8 with 1-3 years of dance experience. This course will include jazz technique, popular music, dance steps with traditional styles, and Broadway themes.

COURSE #802 **DANCE III:** For students entering grades 4-8 with more than 3 years of dance experience. This course will include jazz technique, popular music, dance steps with traditional styles, and Broadway themes.

PREPARATORY DIVISION

STUDENTS ENTERING GRADES 2-3

COURSE #900

The classes are block scheduled in order for all students to have the opportunity to take the same classes. Students are divided into groups based on age and grade level. The typical day will include the following classes:

MUSIC - The teacher will introduce activities, which will develop a variety of musical skills and concepts. These include body movement to music, music reading, rhythmic dictation, and general music knowledge.

ART - The teacher will introduce the child to a variety of art activities and media, utilizing many materials. Activities include craft work, drawing, cutting and pasting, painting, clay, and sculpture.

DANCE - The children will learn basic dance steps designed to develop their body coordination to music. A dance production will be performed at the final concert.

CREATIVE WRITING/STORY TIME - Students will have the opportunity to develop their writing skills by creating short stories centered on a theme. The teacher will assist the student with improving word usage and grammar. During story time, children will hear and experience great classic stories.

MATH- Students' proficiency with mathematical concepts is enhanced through project based learning and the use of children's literature to make math experiences meaningful. Activities are designed to develop skill in basic numerical sense and operations, spatial understanding, algebraic reasoning and data analysis. Examples of the children's literature used in this program are *The Greedy Triangle* by Marilyn Burns, *Mouse Count* by Ellen Stoll Walsh, *The Doorbell Rang* by Pat Hutchins, and *Frog and Toad* by Arnold Lobel.

RECESS - Organized games will be provided. Parents are encouraged to send a nutritious snack with their child daily.

INSTRUMENTAL RENTAL INFORMATION

Musical instruments are available for rental. There is a \$30 rental fee due along with the non-refundable deposit. The instrument loan form on the back of the registration form must be completed.

If you wish to procure an instrument on your own, musical instruments are sold and rented to our students by some very reputable local vendors. You may wish to call these dealers or any others to compare prices and service. Some dealers give free summer rentals if the child rents an instrument the following fall.

Music Vendors

| | |
|----------------|----------------|
| K & S | (908) 790-0400 |
| Millburn Music | (973) 376-5112 |
| Mobil Music | (908) 455-6060 |
| Rondo Music | (908) 687-2250 |

2011 SUMMER ENRICHMENT REGISTRATION FORM

(One per child)

Student's Name _____ Sex M _____ F _____

Grade/Entering Sept. 2011 _____ School/Entering Sept. 2011 _____

Home Address _____ E-mail address _____

Home Phone # _____ Emergency (Cell) Phone # _____

Parents' Names _____ How many children in family will be attending this summer? _____

COURSE REQUESTS

Preparatory Division (entering grades 2-3) Course # _____

MAIN COURSE REQUESTS (entering Grades 4-8) Be sure to fill in all 5 periods and list in priority order.

| <u>COURSE NAME</u> | <u>COURSE #</u> |
|--------------------|-----------------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |

ALTERNATE COURSE REQUESTS (Entering Grades 4-8) (Must be listed)

| <u>COURSE NAME</u> | <u>COURSE #</u> |
|--------------------|-----------------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

A non-refundable deposit of \$25 must accompany each registration form. A \$30 instrumental loan fee is due with deposit if renting an instrument. Please make checks payable to West Orange Board of Education.

PLEASE CHECK APPROPRIATE BOX(S)

\$365.00 full-time Summer Enrichment student tuition

\$200 Extended Day Program

\$135 part-time Summer Enrichment student tuition
(Part-time is for instrumental group lesson and ensemble)

Enclosed is my non-refundable deposit of _____
A \$30 instrumental fee is enclosed (if renting an instrument) _____

Please mail or hand deliver registration forms **by Friday, May 27, 2011 to:**

Mr. Louis Quagliato
West Orange Board of Education
179 Eagle Rock Avenue
West Orange, New Jersey 07052

DO NOT SEND FORMS TO WEST ORANGE HIGH SCHOOL.

I hereby give my child permission to attend the 2011 Summer Enrichment Program.

Parent/Guardian Signature

I hereby give permission for my child to receive emergency medical treatment if I cannot be reached. Please list any special medical needs or requirements. _____

(Parent/Guardian Signature)

INSTRUMENTAL LOAN FORM

The West Orange Public Schools' Summer Enrichment Program provides musical instruments for the exclusive use of our students. These instruments are limited in quantity and are available on a first-come, first served basis. Instruments will be distributed during the first day of classes. There is a \$30 service/maintenance charge per instrument.

The following are instruments available for students entering grades 4-8: flute, clarinet, bass clarinet oboe, saxophone, trumpet, French horn, trombone, baritone, tuba, violin, viola, cello, bass, bell kit, and guitar.

Student's Name: _____

Address: _____

Home Phone: _____

Instrument Requested: _____ **Size** _____ (String instruments only)

Important!!

****When renting a string instrument, please indicate the size (1/4, 1/2, 3/4, or 4/4) .****

1. We agree to assume full responsibility for loss or damage to the instrument loaned to us.
2. We understand that this instrument must be returned at the end of the Summer Enrichment Program.
3. We are including a \$30 instrument rental fee.

Parent/Guardian Signature

Date

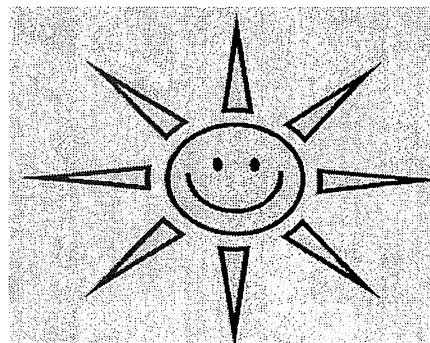
Registration/Instrumental Loan form must be received by **Friday, May 27, 2011.**

Questions?

Call Louis Quagliato, Fine Arts Supervisor, 973-669-5400, ext 20570 or e-mail at lquagliato@woboe.org

NEW OFFERING FOR 2011 SUMMER SEASON

WEST ORANGE SUMMER ENRICHMENT EXTENDED DAY PROGRAM



West Orange Summer Enrichment Extended Day Program

This program is an extension of the Summer Enrichment Program and is offered to those students attending the Summer Enrichment Program. The purpose of the Extended Day Program is to provide supervised, varied, educational and fun activities for school-age children. This program offers flexibility to working families by providing continued child care to enrolled students upon daily dismissal of the Summer Enrichment program.

The program will provide services from 12:15pm-4:00pm daily beginning Monday, June 28, 2011 and ending on Friday, July 22, 2011. There will be no services provided on Monday, July 4th, 2011. Parents are required to fill out an additional registration form to enroll their child/children in this program. Enrollment in the Extended Day program will cost an additional \$200.00. A parent/guardian may choose to pick their child up prior to the end of the day however, no monies will be refunded. Due to the safety of our children, parents/guardians will be required to sign their child out at the end of each day. Late fees will be charged to any parent/guardian not picking their child up by 4:00pm.

Fee schedule [see attached]

Upon dismissal of Summer Enrichment Program, students attending extended day will meet in the child development room # 1183. Attendance will be taken daily to ensure all students have arrived safely. Students are required to bring a lunch daily. Lunchtime will be from 12:25-12:45 after which there will be a 30 minute recess. This will include free play either indoors or outside, depending on the weather and temperature.

After lunch and recess, students will be divided into groups by age/grade. Students enrolled in the Preparatory Division [grades 2/3] will have a choice of centers including: art, reading/writing, math, science and board games. Students in grades 4/5 and 6-8 will rotate activities throughout the afternoon so that each age group will have two activities per day. Activities for these age groups will include: sports

(kickball, basketball, etc. depending on the number of students enrolled). Also crafts, computers and board games/puzzles.

Twice a week, students will participate in character education lessons/activities designed to develop emotional and social intelligence. These lessons will focus on the following topics: Making Connections, Cultural Competence and Social Responsibility, Emotional Literacy, Conflict Management and Decision Making, Caring and Effective Communications. West Orange recognizes the need for conflict resolution skills in our youth along with intercultural relations and anti-violence. We are committed to building caring, respectful communities within our public schools and the township of West Orange.

The above stated activities are the plan for the population in attendance; however, the program remains flexible. The program will be structured according to the number of students enrolled and the ages of the students enrolled so as to meet the needs of the attending population. The scope of the program lies in the aforementioned lessons/activities but can change upon registration.

ENROLLMENT IN THE EXTENDED CARE PROGRAM WILL BE LIMITED. STUDENTS WILL BE CONSIDERED BASED ON THE DATE YOUR APPLICATION IS RECEIVED. ONCE WE HAVE REACHED THE MAXIMUM, STUDENTS WILL BE PLACED ON A WAITING LIST.

WEST ORANGE SUMMER ENRICHMENT EXTENDED DAY PROGRAM

REGISTRATION FORM

Child's Name: _____ Birthdate: _____

Child's Age: _____ Grade Entering 2011: _____ Sex: _____

Home Phone: _____

Address: _____ City: _____ Zip: _____

Parent(s)/Guardian(s) Name: _____

Work Phone: _____ Home Phone: _____

Cell: _____

Parent(s)/Guardian(s) Name: _____

Work Phone: _____ Home Phone: _____

Cell: _____

The following individuals are allowed to pick up this child and may be contacted in case of an emergency:

Name: _____ Relationship: _____

Day Phone: _____ Cell Phone: _____

Name: _____ Relationship: _____

Day Phone: _____ Cell Phone: _____

*****MEDICAL INFORMATION:**

List any medications, allergies, or limitations requiring special attention:

I have read and fully understand the policies outlined in the Extended Day Program.

Parent's Signature: _____ Date: _____

Summer Enrichment 2011 Financial Breakdown

2010 Revenue's

| | |
|---|----------------------------|
| <u>1</u> Title III Contributions for ESL Students | <u>\$44,280.00</u> |
| Total 2010 Deposits-Tuition/Rental | |
| <u>2</u> Instruments | <u>\$69,690.00</u> |
| <u>3</u> Total Revenue | <u>\$113,970.00</u> |

2010 Cost's to Maintain Program

| | | Number of Staff | <u>Extension</u> |
|--|---------------------------|--------------------|------------------------------|
| <u>1</u> Staff | | | |
| Teachers Stipend @ \$41.00 per hour | (\$2,952.00) | 27 | <u>(\$79,704.00)</u> |
| <u>2</u> ESL Coordinator's Stipend | (\$1,000.00) | 1 | <u>(\$1,000.00)</u> |
| <u>3</u> Aids Stipend @ \$23.00 per hour | (\$1,656.00) | 2 | <u>(\$3,312.00)</u> |
| <u>4</u> ESL Aid-Office | (\$1,800.00) | 1 | <u>(\$1,800.00)</u> |
| <u>5</u> Nurse's Stipend | (\$3,500.00) | 1 | <u>(\$3,500.00)</u> |
| <u>6</u> Director's Stipend | (\$5,000.00) | 1 | <u>(\$5,000.00)</u> |
| <u>7</u> Rental Instruments | | | <u>(\$2,800.00)</u> |
| <u>8</u> Supplies | | | <u>(\$6,317.76)</u> |
| <u>9</u> Total Expense | | | <u>(\$103,433.76)</u> |
| <u>10</u> Excess Revenues | <u>\$10,536.24</u> | | |

The Public Schools
West Orange, New Jersey

Public Agenda
Date: 2/28/11
Attachment # 7

To: Dr. Anthony P. Cavanna, Superintendent
From: Donna Rando, Ed.D., Assistant Superintendent *DR*
Date: February 3, 2011
Re: Agenda Item

Please place the following on the West Orange Board of Education Meeting agenda of February 7, 2011 under "Finance."

"Recommend acceptance of *Application for Absence for School Business* request(s) submitted for Board of Education approval. Funding is from the Small Learning Communities Grant."

| Date(s) | Conference | Location | Teacher/ Administrator | Total Travel Amount |
|-----------------------------------|---|------------------------------|-----------------------------------|------------------------------------|
| February 23- February 27, 2011 | NASSP Conference on Improving Student Performance | San Francisco, California | Leslie Chung | \$1928.40 |
| February 23- February 27, 2011 | NASSP Conference on Improving Student Performance | San Francisco, California | Annette Dade | \$1928.40 |
| February 23- February 27, 2011 | NASSP Conference on Improving Student Performance | San Francisco, California | Erica DePalo | \$1928.40 |
| February 23- February 27, 2011 | NASSP Conference on Improving Student Performance | San Francisco, California | Hayden Moore | \$2044.40 |
| February 23- February 27, 2011 | NASSP Conference on Improving Student Performance | San Francisco, California | Rachel Ostanski | \$1928.40 |
| February 23- February 27, 2011 | NASSP Conference on Improving Student Performance | San Francisco, California | Eric Price | \$1928.40 |

C: Mr. M. Kenney

STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION

Public Agenda
Date: 2/28/11
Attachment # 9

Office of Student Transportation

2010-2011 Joint Transportation Agreement

Host District **WEST ORANGE** County **ESSEX**
Joiner District **SOUTH BOUND BROOK** County **SOMERSET**

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

President _____ Date _____
(Signature)

Secretary _____ Date _____
(Signature)

Joiner District Board of Education

President _____ Date _____
(Signature)

Secretary _____ Date _____
(Signature)

FOR COUNTY USE ONLY - Additional Comments (if necessary):

[Empty rectangular box for additional comments]

Host District Executive County Superintendent Approval

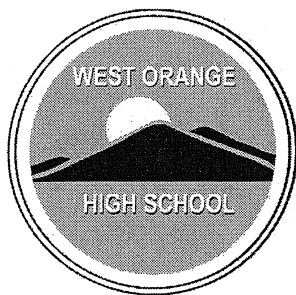
Executive County Superintendent _____ Date _____
(Signature)

STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION
Office of Student Transportation
2010-2011 Joint Transportation Agreement - To and From School

Host District WEST ORANGE
Joiner District SOUTH BOUND BROOK

Joiner District To and From Total Route Cost: \$7,559.24

| (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) |
|---|------------------------------|-------------------------|--------------------|---------------------------------|----------------------------------|------------------------------------|-------------|
| Term of the Agreement (if other than the full school year) | Host District's Route Number | Destination | Contracted Vehicle | Contractor Code (If Applicable) | Number of Host District Students | Number of Joiner District Students | Joiner Cost |
| Start Date: 9/7/1025 | WO10 | UMDJ Educational Center | Y | | 1 | 1 | \$7,559.24 |
| End Date: 12/17/10 | | | N | | | | |
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West Orange Public Schools

179 Eagle Rock Avenue
West Orange, NJ 07052

MEMORANDUM

Public Agenda
Date: 2/28/11
Attachment # 10

Fine Arts Department
Louis Quagliato, Supervisor
973-669-5400 ext. 20570
lquagliato@woboe.org

To: Dr. Anthony Cavanna, Superintendent of Schools
From: Mr. Louis Quagliato, Fine Arts Supervisor
Re: WOHS Band Camp 2011
Date: February 22, 2011

Please place the attached 2011 Band Camp User Agreement on the next Board of Education agenda for signature by the Board president.

- Fee for use of the facility for five days are paid by the students
- The Staff attending band camp do not get paid an overnight chaperone fee.
- The Board of Education pays the facility fee for staff estimated at \$2430.00 (which was the cost paid last year)

If you have any questions, do not hesitate to call me.

Cc Dr. Donna Rando

CAMP WEEQUAHIC USER AGREEMENT

This is an agreement between Wee-Q, LLC, ("Camp Weequahic") 210 Woods Road, Lakewood, PA 18439 and West Orange Board of Education signee of West Orange High School Marching Band ("User Group") Conforti Avenue, West Orange, NJ 07052.

The purpose of this document is to set forth the terms of the agreement between Camp Weequahic and User Group. The terms of the agreement are as follows:

1. User Group has agreed to use the facilities at Camp Weequahic for room and board and for use of assigned buildings and outdoor and indoor facilities for the purpose of band practice and for the purpose of marching band.
2. User Group will use the facilities on the following dates and times:
 - a) Arrival Date: August 18, 2011 (arrival approximately lunchtime)
 - b) Departure Date: August 23, 2011 (departure after lunch)
 - c) Number of meals: 3 meals per day (except as otherwise noted)
 - d) Minimum guarantee of number of campers: 115 campers
 - e) Accommodations: Bunks as needed. Infirmary and Staff Lounge for adult sleeping quarters.
3. The fee for the use of the facility is \$53.75 per Camper per day for a total of 5 days. Staff will be charged as follows: (i) one staff member for each fifteen campers at no cost (ii) each additional staff member at \$53.75 per day (iii) each individual who attends lunch only as \$5 per day (iv) each individual who attends dinner only \$10 per day. Extra costs may include long distance phone calls, copies, faxes and other items requested and agreed to by User Group and Camp Weequahic.
4. User Group has guaranteed participation as set forth in paragraph (2) above and will confirm the exact number of participants at least 15 days prior to arrival. Neither party may cancel this Agreement once this Agreement has been signed and the deposit paid.
5. The User Group is responsible for providing its own programming and supervision, as well as setting up, serving and cleaning its own tables and cleaning its living quarters prior to departure. Camp Weequahic will provide kitchen staff.
6. A deposit of \$500 will be paid with the signing of this agreement. This deposit is non-refundable. An additional deposit of \$4,500 shall be paid by July 1, 2011. Full payment is due on the last day of the session of the User Group's stay. Payment for any additional costs incurred by the User Group during its stay is due prior to departure. If the User Group is tax-exempt from Pennsylvania sales tax, please provide us with your tax identification number. Otherwise, the law requires us to add a 6% sales tax.
7. No reduction or allowance is made for late arrival or early withdrawal from Camp facilities unless specifically agreed upon by both parties.
8. The User Group will provide a supervision ratio of one adult at least 18 years old for every seven campers, as well as one adult at least 25 years old for every twenty-five campers.
9. User Group will have use of camp facilities including (i) Dining Hall (ii) Football Field (named Little League Field) (iii) Rec Hall (iv) Lodge Softball Field (v) Lodge Tennis Courts (vi) Activities Building (includes Great Room, Dance Studio, Aerobics Room) (vii) Picnic Area and User Group will provide all equipment for all activities and events. However, use of the pool may be permitted as agreed upon by both parties and ONLY if supervised by an American Red Cross Lifeguard who has current certification including CPR and Safety and First Aid in accordance with ratios set by the American Camping Association. The User Group will also be required to provide spotters.
10. The climbing tower, lake, waterfront area, dock and any area abutting the lake shall be strictly off limits at all times to any member of the User Group for the entire period the User Group is attendant to the premises. This restriction shall be strictly adhered to and enforced.
11. Camp Weequahic and Staff will not provide any Emergency First Aid Response. It is the responsibility of the User Group to provide an adult with CPR and First Aid certification from a nationally recognized provider.
12. The User Group expressly acknowledges and agrees that it shall perform the services called for hereunder in the capacity of independent contractor and that neither it or any of its teachers, coaches, members or employees shall in any way be considered employees or agents of Camp Weequahic, nor shall it or any of its teachers, coaches, members or employees be entitled or authorized to participate in any benefits or privileges given or extended by Camp Weequahic to its employees, nor shall Camp Weequahic be responsible for the health and welfare of User Group members other than to terms outlined in this agreement.

13. User Group understands that use of Camp Weequahic's facilities includes terrain, activities and group living arrangements and interactions that may be new to the User Group's participants, and that they come with certain risks and uncertainties beyond what they may be used to dealing with at home, at school or at work. User Group is aware of these risks, and is assuming them on behalf of each user. User Group realizes that no environment is risk-free, and so User Group has instructed each user on the importance of abiding by Camp Weequahic's rules and policies and each user represents that he or she is familiar with these rules and will obey them. User Group agrees to secure and provide to Camp Weequahic the attached Parent Acknowledgement and Agreement Form for each camper.
14. User group further agrees to indemnify and hold harmless Camp Weequahic, its owners, agents, and employees from any cause of action or claim brought against them by any of User Group's participants or employees or arising out of this Agreement, including judgment, settlement, or award, along with costs of defending against the claim, including attorney's fees.
15. User Group will name Camp Weequahic as an additional insured on User Group's insurance policy. The purpose of this requirement is to hold Camp Weequahic and its employees harmless for activities, which are under the supervision of the User Group's staff or representatives except for negligence and deficient or defective equipment and facilities that belong to Camp Weequahic. User Group will provide Camp Weequahic with a Certificate of Insurance. The Certificate will show Camp Weequahic as an additional insured, the inception/expiration dates of policy, the name of the insurance company, policy and name and address of the insurance agent and the minimum liability coverage of One Million Dollars (\$1,000,000). Camp Weequahic insurance information is available upon request.
16. To deal with non-emergency situations, the User Group must bring a vehicle to Camp Weequahic that will remain on site for the duration of their visit. Camp Weequahic's insurance policy does not allow any transportation of User Group.
17. All medication, prescription or non-prescription, must be controlled by a User Group staff person. It is understood and agreed that Camp Weequahic does not provide the User Group, nor is Camp Weequahic responsible for, any additional services such as medical, dental or medical insurance.
18. For health and comfort of our customers, Camp Weequahic is a smoke free facility. Smoking is not permitted anywhere on the grounds.
19. Camp Weequahic is not responsible for the User Group's equipment or personal belongings while in transit or at Camp facilities or if lost or damaged by fire, theft, etc.
20. User Group will take good and reasonable care of the fixtures, fittings, real and personal property on the premises. User Group assumes responsibility for any damages to the property caused by the User Group and its members. If there is damage to the fixtures, furnishings, or replacements, payment shall be made upon receipt of the bill prior to departure.
21. User Group will follow Camp Rules and Regulations including the following:
 - a) User Group will be responsible for keeping their bunks and bunk area clean. No writing on the bunk walls. There will be a paper and waste pick-up every morning for all bunks. Turn out lights when you leave the bunks. No candles, incense or flames of any kind in bunks.
 - b) All bunks not assigned to User Group will be off limits and should not be entered at any time.
 - c) It is understood that the User Group will be supervised by adult chaperones during any of their breaks, free periods and anytime in cabins, including overnights.
 - d) The User Group agrees not to use any Camp facilities without prior approval.
 - e) Cars must be parked in designated parking areas only.
 - f) The presence of any drugs or alcohol is expressly forbidden anywhere on Camp Weequahic property.
21. Additional Services:
 - a) The User Group must provide their own Linens, Pillows and Towels.
 - b) User Group shall have use of the canteen facility as determined by Camp Weequahic and User Group. User Group will pay the cost of food and beverages directly with vendors.
22. It is agreed that any dispute or cause of action arising between the parties, whether out of this agreement or otherwise, can only be brought in a court of competent jurisdiction located in Wayne County, Pennsylvania, and shall be construed in accordance with the laws of Pennsylvania.

23. If the User Group fails to abide by these provisions, then User Group assumes any and all risk associated with the use of these areas and should any person be harmed, User Group will indemnify and hold Camp Weequahic harmless from any and all claims or injuries occasioned by the use in these areas.

ACCEPTED AND AGREED:

Wee-Q, LLC

Name: __Cole Kelly_____

Title: __Director_____

**West Orange Board of Education for
West Orange High School Marching Band**

Name: Megan Brill

Title: President-West Orange Board of Education


WEST ORANGE PUBLIC SCHOOLS
DEPARTMENT OF TECHNOLOGY

Public Agenda
Date: 2/28/11
Attachment # 11

179 Eagle Rock Avenue • West Orange • New Jersey • 07052
Telephone: 973-669-5400 Ext. 254
Fax: 973-669-5499

FIL SANTIAGO, DIRECTOR OF STAFF DEVELOPMENT AND TECHNOLOGY

MEMORANDUM

DATE: February 23, 2011
TO: Dr. Anthony P. Cavanna, Superintendent
FROM: Fil Santiago, Director of Staff Development and Technology 
SUBJECT: Applied Behavior Analysis Training

I am requesting approval to deliver Applied Behavior Analysis (ABA) training for classroom aides in the district at the cost of \$1,600. The training will be delivered by Caldwell College over four sessions totaling eight hours.

The first training session will take place onsite. The remaining three sessions will be delivered via videoconference in order to reduce travel and other costs associated with classroom coverage.

C: Mark Kenney
Elizabeth Maddalena

Attachment: ABA Training Proposal



Fil Santiago
 Director of Staff Development and Technology West
 West Orange Public Schools
 973.669.5400 Ext. 20550

Dear Fil,

Please find below the training proposal. If you have any questions or need additional information, please don't hesitate to contact me further.

Proposal for Caldwell College to Provide a Introductory Training Series in Applied Behavior Analysis to Teachers/Aides in West Orange Public School's Autism Classes

| Week (Day TBD) | Time | Delivery Mode | Topic | Fee per Workshop | Total Fee |
|----------------|--------|-----------------------------|---|------------------|-----------|
| 1 | 2-4 pm | Live on Site in West Orange | Introduction to Applied Behavior Analysis | \$400 | |
| 2 | 2-4 pm | Videoconferencing | Developing Behavioral Objectives/Definitions, Measurement Systems and Data Interpretation | \$400 | |
| 3 | 2-4 pm | Videoconferencing | Reinforcement based strategies and motivational systems | \$400 | |
| 4 | 2-4 pm | Videoconferencing | Promoting Social Competence | \$400 | \$1600 |

Sincerely,

Sharon A. Reeve, Ph.D., BCBA-D
 Executive Director, Center for Autism & Applied Behavior Analysis
 Coordinator, Applied Behavior Analysis Graduate Programs
 Professor, Applied Behavior Analysis Department Caldwell College
 120 Bloomfield Avenue Caldwell, NJ 07006
 Phone: (973) 618-3315
 Office 6-330
 Web page: <http://faculty.caldwell.edu/sreeve>

***ANNUAL MEETING BETWEEN EDUCATION & LAW ENFORCEMENT OFFICIALS
UPDATE TO UNIFORM MEMORANDUM OF AGREEMENT (MOA)**

(to be appended to the MOA – 2007 Revisions)

2010-2011

Public Agenda
Date: 2/28/11
Attachment # 12

The annual meeting between:

Chief School Administrator Anthony P. Cavanna of the
West Orange School District and

Chief of Police of the West Orange Police Department

was held on February 28, 2011.

As a result of this meeting (*check all that apply*):

 The Uniform State Memorandum of Agreement – 2007 Revisions, signed by the Chief School Administrator and Law Enforcement Official, remains unchanged, with no additional terms/provisions.

 Procedures have been developed, with contact people identified, to implement specific provisions of the Memorandum of Agreement (*attach a list of those contact people, both school and law enforcement personnel*).

Additional Terms & Provisions (*check of applicable*):

 New terms and provisions referenced below have been added to the Uniform State Memorandum of Agreement – 2007 Revisions.

| Article | Page | Sub Article Reference Title & Number | Date Approved |
|---------|------|--------------------------------------|---------------|
| | | | |
| | | | |
| | | | |

Chief School Administrator

Chief of Police

District Board of Education President

February 28, 2011

Board Approval Date

Executive County Superintendent of Schools

County Prosecutor

* Annual Review Process pursuant to N.J.A.C. 6A:16-6.2(b) 15



FOREIGN LANGUAGE EDUCATORS OF NEW JERSEY

WWW.FLENJ.ORG

February 18, 2011

Ms. Maria Dessipris
468 Broughton Ave.
Bloomfield, NJ 07003

Dear Maria,

We are delighted to inform you that your proposal for "Pasaporte al mundo 'en español'" has been selected to receive a FLENJ minigrant in the amount of \$1000.00. Your name will be announced at the annual spring meeting of Foreign Language Educators of New Jersey on Saturday, March 19 at the Somerset Doubletree Hotel. A check for half of your award will be presented to you at that time or will be mailed to you if you are unable to attend the meeting. (Please let me know by email whether or not you will be at the conference.)

We are confident that you and your students will benefit from the creation of cultural "magic boxes". We look forward to your sharing your project with FLENJ colleagues through a report about your experiences on our website or through a workshop.

Our state organization is pleased to be able to encourage and support creative and enthusiastic teachers like you. You represent the best of our profession, and we congratulate you on this achievement.

Sincerely,

Carol U. Coe
FLENJ Minigrant Committee
coe@rutgersprep.org